## **Appendix 3 - Representation Form**

## Representation Form from Interested Parties (Please read notes on reverse before completing)

Cllr Richard Mills
Rmills2@hillingdon.gov.uk
nt South Ruislip Ward
<u>Grantview</u>
Unit 1, 10 Stonefield Way, Ruislip, HA4 0JS
s (See note 4);
Reasons for your representation and any supporting evidence
Late night activity will cause public disturbance, there is insufficie parking and concern that the one way system in place will not be adhered to.
eking from the Licensing Authority (See note 6);  for venue to hold events

## Notes:

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
- 3) Please note that representations cannot be anonymous. Copies of all representations will be published in any Committee papers and will be sent to all persons involved with the hearing including the applicant. If you have concerns about the use of your information and would like to discuss this further, please contact one of our Licensing Officers for a discussion, on the contact details below.
- 4) In order to be considered 'relevant', the representation must relate to one or more of the 'Licensing Objectives'. These objectives are;
  - a) Prevention of Crime/Disorder This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
  - b) Prevention of Public Nuisance This relates to noise nuisance and vibration, litter, noxious smells, light pollution.
  - c) Protection of Children from harm This relates to the protection of children whilst on the application premises.
  - d) Public Safety This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
- 6) You may wish to suggest an outcome to the Licensing Sub-Committee ie. grant the application with extra conditions; grant the application with fewer hours/activities; reject the application. Please note that the Licensing Sub-Committee will only make reasonable and proportionate decisions based upon the evidence they are presented with, and in line with the laws and regulations governing Licensing Hearings.
- 7) You may continue on separate sheets of paper if necessary and you may also attach any evidence which supports your representation.
- 8) Please submit all completed forms to:

The Licensing Officer
Regulatory Services
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge, UB8 1UW

licensing@hillingdon.gov.uk

Tel - 01895 277433 www.hillingdon.gov.uk/licensing